



Board of Directors Regular Session Meeting Minutes Summary

DATE: November 10th, 2022, 6:30 pm Meeting

LOCATION: RMAE The Den

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

RMAE Core Virtue:

Gratitude - Gratitude is thankfulness for the gift of life and the gifts in life.

Meeting Agenda Summary	
Call to Order, Pledge of Allegiance, Reading of Vision, and Mission Statements	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> • Scott Jones, President, Parent Representative • Kjersten Ostrom-Condojani, Vice President, Parent Representative • Janelle Herrera, Secretary, Parent Representative • Kirsten Fisher, Treasurer, Parent Representative • Michael Bell, Parent Representative • Gerry Kostuk, Parent Representative • Sarah Sailor, Parent Representative • Ann Hudson, Executive Director/Principal (Non-Board Member) • Deb Kelly, Treasure <p>Absent:</p> <ul style="list-style-type: none"> • Paolo Bacchiarello, Parent Representative • Dan O'Neil, Community Representative <p>Scott Jones opened the meeting with the Pledge of Allegiance and read the Vision, Mission, and Core Virtue statement(s).</p>
Public Comment	<p>The meeting started with an opportunity for public comment: There was none.</p>
Approval of Minutes	<p>Sarah Sailor moved to approve the minutes for the October 11th, 2022 board meeting and Kjersten Ostrom-Condojani seconded it. The minutes were approved unanimously.</p>
General Session	<ul style="list-style-type: none"> • Student Council Report: Dr. Hudson shared the student council update. They are working on a yearlong plan to include two dances and a community giveback. • PTO Report: Sarah Sailor provided the PTO update which included <ul style="list-style-type: none"> ○ Developing a PTO request form. ○ Approved funds for the Den signage ○ There are 825 total volunteer hours ○ Upcoming fundraisers include Warren Miller which the 4th is sold out. The Froyo provider is ending as of December 31st and looking for an alternate opportunity.

- **Vote on Dress Code amendments:**
 - Michael Bell moved to approve the sock/pantyhose/tight dress code updates and Janelle Herrera seconded it. The vote passed unanimously.
 - Michael Bell moved to adopt Hair dress code update option 1 and Sarah Sailor seconded it. The motion did not pass with a unanimous vote of 3 yays to 4 nays.
 - Michael Bell moved to amend the hair dress code update motion and instead motioned to hold on having a vote regarding the hair portion of the dress code update until more board members are present. Kjersten Ostrom-Condojani seconded it until more board members can be present. The vote passed unanimously.
 - Michael Bell moved to approve the add link JeffCos website in the updated dress code policy and Kjersten Ostrom-Condojani seconded it. The vote passed unanimously.

- **Vote on adding CBI Audit policies:** Michael Bell moved to add the policy governing Fingerprint-based Criminal History Record Information Checks to the staff handbook and Sarah Sailor seconded it. The vote passed unanimously.

- **Treasurer's Report:** The Treasurer's Report was provided by Kirsten Fisher. The FY 2023 budget was reviewed, and changes were highlighted across debt services, building improvements, etc.

- **Vote to adopt the amended 2022 – 2023 school budgets:**
 - Kirsten Fischer moved to adopt the amended 2022 – 2023 Jeffco school budget and Michael Bell seconded it. The vote passed unanimously.
 - Sarah Sailor moved to adopt the amended 2022 – 2023 CDE school budget and Kjersten Ostrom-Condojani seconded it. The vote passed unanimously.

- **Principal's Report:** Dr. Hudson provided the following Principal's Report which highlighted:
 - Educational Excellence –
 - Meeting with high school honors math to set up students for success.
 - High School Alumni panel was successful and spoke to how RMAE set them up for success in high school.
 - As best practice, the curriculum is reviewed every 5-7 years, and the math curriculum is up for discussion.
 - Mid-Year MAP testing begins in December.
 - Sustainability –
 - Current enrollment is at 349. Open House was held, and tours are being conducted for open enrollment Dec – Jan.
 - Middle school-created puppet shows for the October core virtue.
 - Volleyball season has begun in the gym, and it has been a great experience to support our student-athletes.
 - Facilities – The basement boiler was fixed by an RMAE parent, saving funds for the school – thank you! RMAE Continues to look for PT facility manager options for the second semester.

- The Development/Fundraising committee shared the success of the annual giving campaign and just over \$82K and above the \$75k target. Gerry shared ways to make it even stronger in future years but having it earlier in the month and not conflict with other PTO activities.

- The Marketing committee shared that the open house was held on 11/9/22 and now efforts will move to open enrollment.

	<ul style="list-style-type: none"> • The Facilities committee shared that the final hearing was conducted for the Den. RMAE received the official final certification of occupancy for the Den as well as approval for the Den signage and roof color. RMAE will put up fences to surround the electronics surrounding the building. • First reading of the Draft Charter Board Resolution regarding Closing School Student Enrollment Priority. • New business: Developing a review process and will provide an outline to the board next meeting. Sarah Sailor will cover secretarial duties last board meeting
<p>Adjournment</p>	<ul style="list-style-type: none"> • Michael Bell made a motion to adjourn the meeting. Kjersten Ostrom-Condojani seconded the motion. The motion was passed unanimously, and the meeting concluded at 7:20 pm. • The next regular board meeting is on December 8th, 2022, at 6:30 PM, in The Den.